

**Central Bedfordshire Council  
Forward Plan of Key Decisions  
1 March 2012 to 28 February 2013**

- 1) During the period from **1 March 2012 to 28 February 2013**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
  - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

|                            |  |
|----------------------------|--|
| Cllr James Jamieson        | Leader of the Council and Chairman of the Executive  |
| Cllr Maurice Jones         | Deputy Leader and Executive Member for Corporate Resources                                 |
| Cllr Mark Versallion       | Executive Member for Children’s Services   |
| Cllr Mrs Carole Hegley     | Executive Member for Social Care, Health and Housing                                       |
| Cllr Ken Matthews          | Executive Member for Sustainable Communities – Strategic Planning and Economic Development |
| Cllr Brian Spurr           | Executive Member for Sustainable Communities - Services                                    |
| Cllr Mrs Tricia Turner MBE | Executive Member for Economic Partnerships   |
| Cllr Richard Stay          | Executive Member for External Affairs  |

- 3) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 4) The agendas for meetings of the Executive will be published as follows:

| Meeting Date     | Publication of Agenda |
|------------------|-----------------------|
| 15 March 2011    | 03 March 2011         |
| 05 April 2011    | 24 March 2011         |
| 31 May 2011      | 19 May 2011           |
| 12 July 2011     | 30 June 2011          |
| 23 August 2011   | 11 August 2011        |
| 4 October 2011   | 22 September 2011     |
| 15 November 2011 | 3 November 2011       |
| 6 December 2011  | 24 November 2011      |
| 10 January 2012  | 22 December 2011      |
| 14 February 2012 | 2 February 2012       |
| 27 March 2012    | 15 March 2012         |
| 15 May 2012      | 3 May 2012            |

# Central Bedfordshire Council

## Forward Plan of Key Decisions for the period 1 March 2012 to 28 February 2013

### Key Decisions

Date of Publication: 14 February 2012

| Ref No. | Issue for Key Decision by the Executive   | Intended Decision   | Indicative Meeting Date | Consultees and Date/Method  | Documents which may be considered   | Portfolio Holder and Contact officer (method of comment and closing date)  |
|---------|---|---|-------------------------|---|---|--|
| 1.      | Review of Central Bedfordshire Council Library Service -  | Approval is sought to:<br>A: agree the Central Bedfordshire vision for the Libraries Service;<br>and<br>B: agree a sustainable model of future Library Service provision. | 27 March 2012           | Throughout May - July 2011 a series of focus groups and workshops with service users and partners and stakeholders. From October 2011 – January 2012 a formal consultation on the vision and potential service delivery models. | Emerging vision, core service offer and aspiration<br>Libraries Service Review Report<br>Outcomes from consultation process<br>Equality Impact Assessment | Executive Member for Sustainable Communities - Services<br>Comments by 26/02/12 to Contact Officer:<br>Kate McFarlane, Head of Community Regeneration & Adult Skills<br>Email:<br><a href="mailto:kate.mcfarlane@centralbedfordshire.gov.uk">kate.mcfarlane@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5858 |
| 2.      | Community Safety Partnership Priorities and the Community Safety Partnership Plan for 2012-2013 - | To adopt the Community Safety Partnership Priorities and the Community Safety Partnership Plan for 2012-2013.   | 27 March 2012           | Strategic Assessment & Partnership Plan will be considered at the Community Safety Partnership Executive meeting in November/December, Overview and Scrutiny Committee and the Local Strategic Partnership.                     | Strategic Assessment Priorities & Community Safety Partnership Plan 2012-2013   | Executive Member for Sustainable Communities - Services<br>Comments by 26/02/12 to Contact Officer:<br>Jeanette Keyte, Community Safety Manager<br>Email:<br><a href="mailto:jeanette.keyte@centralbedfordshire.gov.uk">jeanette.keyte@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5232                      |

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|---------|--|---|-------------------------|--|--|---|
| 3.      | Leighton Buzzard Town Centre Planning and Development Briefs - | To endorse the planning document for two sites as Interim Technical Guidance for Development Management Purposes. | 27 March 2012           | Statutory consultation procedure to be carried out in Autumn 2011. | Leighton Buzzard Town Centre sites Planning and Development Briefs | Executive Member for Sustainable Communities - Strategic Planning and Economic Development<br>Comments by 26/02/12 to Contact Officer:<br>Jon Cliff, Head of Economic Development and Physical Regeneration<br>Email:<br><a href="mailto:jon.cliff@centralbedfordshire.gov.uk">jon.cliff@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 4373 |
| 4.      | Quarter 3 Budget Monitoring -                                  | To consider quarter 3 budget monitoring report.   | 27 March 2012           |  | Report   | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 26/02/12 to Contact Officer:<br>Charles Warboys, Chief Finance Officer & Section 151 Officer<br>Email:<br><a href="mailto:charles.warboys@centralbedfordshire.gov.uk">charles.warboys@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6147                          |

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|---------|---|--|-------------------------|----------------------------|-----------------------------------|---|
| 5.      | Alternative Future Provision of the Pupil Referral Unit - | To consider an alternative provision free school - Pupil Referral Unit                   | 27 March 2012           |                            | Report                            | Executive Member for Children's Services<br>Comments by 26/02/12 to Contact Officer:<br>Pete Dudley, Assistant Director Children's Service<br>Email:<br><a href="mailto:pete.dudley@centralbedfordshire.gov.uk">pete.dudley@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 4203        |
| 6.      | Accommodation for the Secondary Age Pupil Referral Unit - | To decide on the accommodation to support the free school Pupil Referral Unit (PRU) bid. | 27 March 2012           |                            | Report                            | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 26/02/12 to Contact Officer<br>Peter Burt, MRICS, Head of Property Assets<br>Email:<br><a href="mailto:peter.burt@centralbedfordshire.gov.uk">peter.burt@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5281 |

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|---------|--|---|-------------------------|---|--|---|
| 7.      | All Age Skills Strategy and the Skills Role of the Local Authority - | Approval is sought to agree the All Age Skills Strategy for Central Bedfordshire and to agree on the future role of the local authority in the skills agenda. | 27 March 2012           | <p>The draft All Age Skills Strategy was created following a series of workshops, focus groups and interviews with partners, stakeholders and individuals, during June and July 2011. From early August to late October 2011, a formal 13 week consultation on the draft strategy was held. A follow up stakeholder workshop was held in mid October.</p> <p>Across November and December 2011, a series of one to one meetings, structured interviews and workshops will be held internally to establish the existing skills role of the local authority and to seek views on the potential future role. In January 2012 external stakeholders will be consulted with, again through workshops and interviews to examine Central Bedfordshire wide skills governance arrangements.</p> | <p>All Age Skill Strategy<br/>All Age Skills Strategy Consultation Report<br/>Report on the future role of the local authority in the skills agenda, with options analysis and implementation plan for the preferred option<br/>Equality Impact Assessment</p> | <p>Executive Member for Sustainable Communities - Strategic Planning and Economic Development<br/>Comments by 26/02/12 to Contact Officer:<br/>Kate McFarlane, Head of Community Regeneration &amp; Adult Skills<br/>Email: <a href="mailto:kate.mcfarlane@centralbedfordshire.gov.uk">kate.mcfarlane@centralbedfordshire.gov.uk</a><br/>Tel: 0300 300 5858</p> |

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|---------|--|--|-------------------------|----------------------------|-----------------------------------|---|
| 8.      | The Future of Special Schooling in the South of Central Bedfordshire - | To consider the responses to the statutory notices to merge Hillcrest Community Special School and Glenwood Community Special School to create a single area special school for pupils with complex educational needs (Severe Learning Difficulties (SLD), Profound and Multiple Learning Difficulties (PMLD) and Moderate Learning Difficulties (MLD) with additional needs) ages 3-19, and make a recommendation as a consequence of this process having been completed. | 27 March 2012           |                            | Report                            | Executive Member for Children's Services<br>Comments by 26/02/12 to Contact Officer:<br>Pete Dudley, Assistant Director Children's Service<br>Email: <a href="mailto:pete.dudley@centralbedfordshire.gov.uk">pete.dudley@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 4203 |

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|---------|---|--|-------------------------|---|-----------------------------------|--|
| 9.      | Award of the Housing Responsive Maintenance and Void Repairs Contract -                         | To award the housing responsive maintenance and void repairs contract.   | 27 March 2012           |   | Report                            | Executive Member for Social Care, Health and Housing<br>Comments by 26/02/12 to Contact Officer:<br>Basil Quinn, Housing Asset Manager Performance<br>Email:<br><a href="mailto:basil.quinn@centralbedfordshire.gov.uk">basil.quinn@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5118 |
| 10.     | Implementation of the School Organisation Plan: New School Places Programme 2011/12 - 2016/17 - | The Council's statutory duty regarding sufficiency of school places and implementation of the identified need in the previously published school organisation plan. The report will set out each proposed new place project and outline the source of funding. | 27 March 2012           | Consultation with Governors and parents in areas where new schemes apply. | Report                            | Executive Member for Children's Services<br>Comments by 26/02/12 to Contact Officer:<br>Pete Dudley, Assistant Director Children's Service<br>Email:<br><a href="mailto:pete.dudley@centralbedfordshire.gov.uk">pete.dudley@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 4203         |



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| 11.     | Local Area Transport Plan -             | To endorse the second round of the Local Area Transport Plans (LATPs) (which form part of the Local Transport Plan adopted in April 2011), together with endorsement of the Scheme Prioritisation Framework used to prioritise schemes within the LATPs for delivery in the programme for future years spend. | 27 March 2012           | Public consultation between October 2011 – February 2012. | Report                            | Executive Member for Sustainable Communities - Strategic Planning and Economic Development<br>Comments by 26/02/12 to Contact Officer:<br>Ben King, Principal Transport Planner - Transport Strategy Team<br>Email:<br><a href="mailto:ben.king@centralbedfordshire.gov.uk">ben.king@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 4824 |

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|---------|--|---|-------------------------|--|---|--|
| 12.     | Development Brief for Site Allocations Policy HA10 - Land at Stanford Road, Shefford - | To endorse the development brief as technical guidance for Development Management purposes. | 27 March 2012           | <p>The preparation of the development brief has been subject to two rounds of public consultation. The purpose of the first consultation was that residents and other stakeholders could engage in the process to help shape the brief at an early stage. A public exhibition was held in the town and over 100 people attended the event.</p> <p>The draft development brief is subject to a 4-week public consultation exercise (13 January – 10 February 2012).</p> <p>A copy of the details of the consultation undertaken and analysis of the comments received has been compiled into a consultation report and will be updated once the current consultation is complete.</p> | Report<br>Development Brief together with any proposed changes<br>Copy of the Consultation Report | Executive Member for Sustainable Communities - Strategic Planning and Economic Development<br>Comments by 26/02/12 to Contact Officer:<br>Carry Murphy, Principal Planning Officer<br>Email:<br><a href="mailto:carry.murphy@centralbedfordshire.gov.uk">carry.murphy@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 4374 |

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|---------|--|--|-------------------------|----------------------------|---------------------------------------|---|
| 13.     | Stotfold Heritage -  | A twelve week public consultation is proposed to gather the community response to this private investment proposal and invite alternative usage to be expressed. | 27 March 2012           |                            | Report<br>Investors prospectus        | Cllr Ken C Matthews<br>Comments by 26/02/12 to Contact Officer:<br>Liz Wade, Assistant Director Economic Growth and Regeneration<br>Email:<br><a href="mailto:liz.wade@centralbedfordshire.gov.uk">liz.wade@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6288  |
| 14.     | Draft Medium Term Plan and Plan Priorities -                             | To agree the draft Medium Term Plan and Plan priorities for consultation.  | 27 March 2012           |                            | Draft Medium Term Plan and Priorities | Deputy Leader and Executive Member for Corporate Resources, Chairman of the Executive and Leader of the Council<br>Comments by 01/03/12 to Contact Officer:<br>Alan Fleming, Project Director<br>Email:<br><a href="mailto:alan.fleming@centralbedfordshire.gov.uk">alan.fleming@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6968 |
| 15.     | Local Lettings Policy to Rural Exception Sites in Central Bedfordshire - | To agree the Local Lettings Policy to allocate affordable housing to Rural Exception Sites in Central Bedfordshire.  | 15 May 2012             |                            | Report                                | Executive Member for Social Care, Health and Housing<br>Comments by 14/04/12 to Contact Officer:<br>Hamid Khan, Head of Housing Needs<br>Email:<br><a href="mailto:hamid.khan@centralbedfordshire.gov.uk">hamid.khan@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5369   |

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| 16.     | Medium Term Plan and Priorities -                 | To recommend to Council the Medium Term Plan and Priorities.  | 15 May 2012             | To be considered by the Overview and Scrutiny Committees and Central Bedfordshire Together in April 2012.                                  | Medium Term Plan and Priorities                                   | Chairman of the Executive and Leader of the Council, Deputy Leader and Executive Member for Corporate Resources<br>Comments by 18/04/12 to Contact Officer:<br>Alan Fleming, Project Director<br>Email:<br><a href="mailto:alan.fleming@centralbedfordshire.gov.uk">alan.fleming@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6968   |
| 17.     | Brewers Hill Road Sites, Dunstable Regeneration - | To adopt/endorse the plans for the Brewers Hill Road sites as a Supplementary Planning Document or endorsement as Interim Technical Guidance for Development Management Purposes. | 15 May 2012             | Statutory consultation procedure to be carried out in January/February 2012 using exhibitions, meetings, presentations and questionnaires. | Brewers Hill Road sites, Dunstable Planning and Development Brief | Deputy Leader and Executive Member for Corporate Resources, Executive Member for Sustainable Communities - Strategic Planning and Economic Development<br>Comments by 14/04/12 to Contact Officer: Peter Burt, MRICS, Head of Property Assets or<br>Andy Lewis, Major Projects Officer<br>Email:<br><a href="mailto:peter.burt@centralbedfordshire.gov.uk">peter.burt@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5281 or<br><a href="mailto:andy.lewis@centralbedfordshire.gov.uk">andy.lewis@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5526 |

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|---------|--|--|-------------------------|---|---|--|
| 18.     | Minerals and Waste Core Strategy -                     | To agree the recommended changes to the Minerals and Waste Core Strategy before submission to the Secretary of State.  | 15 May 2012             | <ol style="list-style-type: none"> <li>1. All Parish and Town Councils were notified by letter or email.</li> <li>2. Individuals who had expressed an interest from previous consultations were notified by email or by letter.</li> <li>3. Adjacent Parish, Town, District and County Councils were notified by email or by letter.</li> </ol> | Report of the results of consultation on soundness of the Minerals and Waste Core Strategy (Plan for Submission)<br>Appendix summarising representations received, and recommended changes to the Minerals and Waste Core Strategy. | Executive Member for Sustainable Communities - Strategic Planning and Economic Development<br>Comments by 14/04/12 to Contact Officer:<br>Lester Hannington, Principal Minerals and Waste Planning Officer<br>Email:<br><a href="mailto:lester.hannington@centralbedfordshire.gov.uk">lester.hannington@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6219 |
| 19.     | The Approach to Central Bedfordshire Council Parking - | To consider how Central Bedfordshire Council manage parking across the district, recognising the needs of shoppers businesses, residents and new developments. | 3 July 2012             | The Strategy has been through a full public consultation before coming back to the Executive for approval.  | Report  | Executive Member for Sustainable Communities - Services<br>Comments by 02/06/12 to Contact Officer:<br>Basil Jackson, Assistant Director Highways & Transport<br>Email:<br><a href="mailto:basil.jackson@centralbedfordshire.gov.uk">basil.jackson@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6171  |

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|---------|---|--|-------------------------|--|--|---|
| 20.     | Capital Investment for the Channel Shift Programme -            | To approve the Capital Investment for the 'Construct and Implementation' phase of the Channel Shift Programme  | 3 July 2012             |  | Full Business Case for the Channel Shift Programme | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 02/06/12 to Contact Officer:<br>Trisha Chapman, Programme Manager<br>Email:<br><a href="mailto:trisha.chapman@centralbedfordshire.gov.uk">trisha.chapman@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 4657   |
| 21.     | Stotfold Heritage -   | To facilitate the create of a new community and heritage attraction in Stotfold.   | 3 July 2012             | A twelve week public consultation is proposed to gather the community response to this private investment proposal and invite alternative usage to be expressed. | Report<br>Investors prospectus                     | Executive Member for Sustainable Communities - Strategic Planning and Economic Development<br>Comments by 02/06/12 to Contact Officer:<br>Liz Wade, Assistant Director Economic Growth and Regeneration<br>Email:<br><a href="mailto:liz.wade@centralbedfordshire.gov.uk">liz.wade@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 6288 |
| 22.     | Future of Crescent Court Sheltered Housing Scheme, Toddington - | To consider the results of the feasibility studies and consider a recommended way forward in relation to the development and the funding arrangements. | 2 October 2012          |  | Report   | Executive Member for Social Care, Health and Housing<br>Comments by 02/09/2012 to Contact Officer:<br>Sue Marsh, Housing Services Manager<br>Email:<br><a href="mailto:sue.marsh@centralbedfordshire.gov.uk">sue.marsh@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5662   |

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| 23.     | Development Strategy -                  | The Development Strategy will set out the broad approach to new development across Central Bedfordshire to 2031, including new housing and employment targets and new large-scale development sites. The Executive will be requested to consider and agree the Central Bedfordshire Development Strategy for the purposes of Publication and subsequent Submission to the Secretary of State.) | 6 November 2012         | Consultation expected in May/June 2012, Member consideration through the Sustainable Communities Overview and Scrutiny Panel. | Draft Development Strategy (Pre-Submission version) Sustainability Appraisal Report of consultation and other technical/evidence reports | Executive Member for Sustainable Communities - Strategic Planning and Economic Development<br>Comments by 05/10/12 to Contact Officer:<br>Richard Fox, Head of Development Planning and Housing Strategy<br>Email: <a href="mailto:richard.fox@centralbedfordshire.gov.uk">richard.fox@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 4105 |

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|--------------------------|---|--|-------------------------|----------------------------|-----------------------------------|---|
| <b>NON KEY DECISIONS</b> |   |  |                         |                            |                                   |   |
| 24.                      | Quarter 3 Performance Report -          | To receive quarter 3 performance report. | 27 March 2012           |                            | Report                            | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 26/02/12 to Contact Officer:<br>Elaine Malarky, Head of Programmes & Performance Management<br>Email:<br><a href="mailto:elaine.malarky@centralbedfordshire.gov.uk">elaine.malarky@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5517 |
| 25.                      | Quarter 4 Performance Report -          | To receive quarter 4 performance report. | 3 July 2012             |                            | Report                            | Deputy Leader and Executive Member for Corporate Resources<br>Comments by 02/06/12 to Contact Officer:<br>Elaine Malarky, Head of Programmes & Performance Management<br>Email:<br><a href="mailto:elaine.malarky@centralbedfordshire.gov.uk">elaine.malarky@centralbedfordshire.gov.uk</a><br>Tel: 0300 300 5517 |

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ



## **Central Bedfordshire Council Forward Plan of Decisions on Key Issues**

For the Municipal Year 2011/12 the Forward Plan will be published on the fifteenth day of each month or, where the fifteenth day is not a working day, the working day immediately proceeding the fifteenth day, or in February 2012 when the plan will be published on the fourteenth day:

| <b>Date of Publication</b> | <b>Period of Plan</b>              |
|----------------------------|------------------------------------|
| 15.04.11                   | 1 May 2011 – 30 April 2012         |
| 13.05.11                   | 1 June 2011 – 31 May 2012          |
| 15.06.11                   | 1 July 2011 – 30 June 2012         |
| 15.07.11                   | 1 August 2011 – 31 July 2012       |
| 15.08.11                   | 1 September 2011 – 31 August 2012  |
| 15.09.11                   | 1 October 2011 – 30 September 2012 |
| 14.10.11                   | 1 November 2011 – 31 October 2012  |
| 15.11.11                   | 1 December 2011 – 30 November 2012 |
| 15.12.11                   | 1 January 2012 – 31 December 2012  |
| 13.01.12                   | 1 February 2012 – 31 January 2013  |
| 14.02.12                   | 1 March 2012 – 28 February 2013    |
| 15.03.12                   | 1 April 2012 – 31 March 2013       |